Meeting called to order at 7:02 by Paul Seberger.

**Present:** Fr. Jim Miller, Jamie Cook, Fr. Don Czapla, Paul Seberger, John Dawley, Matt Herrick, Beth Kuhlers, Jeremy Linsenmeyer, Rocio Villagomez

**Opening Prayer:** by Jeremy

**Approval of Amended Agenda:** by Fr. Don, 2nd by Jamie. Motion carried.

**Comments from the Public:** none

**Approval of Amended Minutes from September:** by Fr. Don, 2nd by Beth. Motion carried.

**Approval of the Report of Operations:** by Jamie, 2nd by Fr. Don. Motion carried. Office supplies were 3x over budget due to bulk supplying for both school and parishes and no reimbursement by the parishes yet. Fr. Don stated we need to start putting together a budget for next year.

**Reports:**

**Personnel:** Report given by Matt. A part-time after school childcare person has been hired. Fr. Don made a motion for the approval of hiring Allison Riemenschneider as part-time childcare help, 2nd by Jeremy. Motion carried.

**Informational:** STO Tax Affidavits - Matt discussed obtaining copies of STO Tax Affidavits for use in filing forms. Paul discussed finding families who need assistance who don’t fill out application forms but should.

**Leaders Gram:** Summary given by Jeremy.

**Principal’s Report:** As attached plus #4 has been completed. Explained #3 as it related to computer/technology. Red Ribbon Week is next week. Discussion re website that compares English, Math & Science scores of students in Iowa between schools/school districts and the use of this info for the SIAC Committee. Discussion re Iowa Assessment testing for students, which is directed by the Archdiocese, and MAP testing. Paul proposed we come up with a plan on how to prepare our kids for 7th grade.

**Director of Enrollment & Public Relations:** As attached. Regarding #2C, Paul questioned announcements in bulletins and newsletters asking for alumni.

**Building Committee:** Update by Fr. Don. Rick Rundy, Chief Financial Officer of the diocese, visited and gave general approval of architect and construction to proceed in getting approval for code items. Also gave general approval in how project is to be financed. Next meeting is Oct. 24. Starting to recruit people for upper levels of fundraising committees. John Dawley will be the project manager.

**Home & School:** Preparing for Harvest Ball.

**Finance Committee:** Endowment earnings will be reinvested.

**Promotions Committee:** Currently in the lead for Hy-Vee Smart Points, 50th place in US Cellular contest. On Dec. 16th at 6:30 p.m. at St. Henry’s, there will be a concert with the Marshalltown Men’s Chorus and other community singers. There will be a free-will donation.
For the most part, MACS is doing better than Marshalltown schools but behind other schools in the county. Overall test scores have been falling. Hispanic females have been making improvements. Slight decrease in Caucasian students.

Hispanic Outreach Committee: No report.

Input from local boards: working on Youth Ministry.

Unfinished Business: None

New Business:
1. 7000-9000 Series Policies – reviewed. May need to rename school after new one is built, can be subject to Archbishop approval. Fr. Don suggested we may need to come up with a new name sooner than later.
2. Level 1 Investigator – Matt will be the Level 1 investigator if there are teacher or staff abuse issues. Matt recommended Monica Kruse to serve as alternate Level 1 investigator. Jamie made a motion to approve, 2nd by Beth. Motion carried.
3. Appointments to SIAC Committee- A board member is needed to be on the SIAC Committee. Jamie offered to serve on this committee with John as an alternate. Fr. Don made a motion to appoint Matt Herrick, Peg Davis, Monica Boone, Teri Westendorf, Salvador Villagomez and Jamie Cook on the SIAC Committee, 2nd by John. Motion carried.
4. Round 2 Local Assistance Awards - Family #1 is no longer on the list of financial assistance awards. Motion to approve local September assistance awards for Families 2-16 made by Fr. Jim, 2nd by Jeremy. Motion carried.
5. Outstanding Balance Policies – K-6 cannot register until balance is paid. Fr. Don suggested having a policy that a student cannot register until any outstanding balance is paid or come up with a payment plan. Discussion on what to do with preschool students whose tuition is not paid. There is also a need for a policy on outstanding lunch balances. Paul will check what the public school policy is and will discuss in the future.

Paul encouraged a time to discuss further concerns by board members. Jeremy has concerns about MAP testing for MACS 6th grade students and Math Bee for 5th & 6th. Matt expressed a need to focus on student retention.

Motion to adjourn meeting by Fr. Don, 2nd by Beth. Motion carried. Meeting adjourned @ 8:34 p.m.

Next scheduled board meeting to be held on November 15 @ 7:00 p.m. at St. Mary’s Parish Center.

Respectfully submitted by,

Mary Swift