Present: Jamie Cook, Fr. Don Czapla, Jenny Fisher, Fr. Jim Miller, Shannon Naughton, Wendy Soltero, Julie Swartz, Jim Wessling
Excused Not Present: Paul Seberger
Guests: None
Executive Officer: Jim Wessling
Opening Prayer: Fr. Don Czapla
Approval of Agenda: motioned by Shannon Naughton, Seconded by Fr. Jim Miller, approved by consensus
Approval of the Minutes for April: motioned by Shannon Naughton, Seconded by Jenny Fisher, approved by consensus.
Approval of the Minutes for May: motioned by Jenny Fisher, Seconded by Shannon Naughton, approved by consensus.

Meeting called to order at 7:01 p.m. by Julie Swartz


Comments from the Public: None

Reports:
Principal:
1. Registration – Registration for the 2011-2012 school year will be on August 4, from 10:00 am to 5:30pm at St. Henry’s Dining Hall. The make-up date for those who could not register on August 4 is August 11 from 11:00am to 3:00pm at St. Mary’s Attendance Center. We will be implementing e-registration through the PowerSchool (Internet). This will save parents time. However, to access the e-registration, parents need to continue to logon to PowerSchool using the single parent login instructions that were distributed earlier this spring.
2. We will be having Meet the Teacher Night on August 22, 2011 from 5:30pm-6:30pm. For those of you who have two class sections, you will learn who your classroom teacher is at Meet the Teacher Night.
3. School will start next year on August 23, 2011. We will have Mass starting at 10:00am on Friday, August 26, 2011 with Lunch on the Lawn starting at 11:00am.

Home and School:
The Home and School board met on June 16 and discussed the goal of holding fewer meetings during the school year (minimum of 4 is required by bylaws). Amy Mielek will be the 2011-2012 President and Julie Swartz is the 2011-2012 Vice President.
Home and School proposed the following bylaw change to be approved by the MACS School Board, “Section 2: All parents, guardians, and staff are considered members of HSA.” Shannon Naughton motioned to approve, seconded by Jamie Cook. Motion approved by unanimous consent.

**Finance Committee:**
The committee met to review and approve tuition assistance results for STO and made the following motion, “At the recommendation of the finance committee, Naughton moved that we approve tuition assistance payments for three families (28, 31, and 47) not to exceed $2246 total.” Seconded by Jenny Fisher. Motion approved by unanimous consent.

Additionally, Naughton made the following motion, “Children attending full day childcare that also attend MACS preschool will receive a discount of $5.00 for each day that they are attending both programs.” Seconded by Fr. Jim Miller. Motion approved by unanimous consent.

The committee asked that line item 45-0112 for Childcare be reviewed for accuracy since there was a $2850.70 difference on the class report of operations. The committee noted that changed made in both childcare and lunch programs have been fiscally beneficial.

**Promotions Committee:** The Committee will be meeting next week.

**School Improvement Advisory Committee (SIAC):** No report

**Leader’s Gram:** Wendy Soltero reviewed the Leader’s Gram and made special note of the overall theme of thanks and appreciation given to school board members, especially those that are completing their terms.

**Input from Local Boards:**
St. Henry’s – Fr. Don Czapla has asked them to form a formal recommendation about combining the Faith Formation Programs for St. Henry and St. Mary parishes. Vacation Bible School is in July and registration will begin over the next few weeks.
St. Mary’s – a brief meeting was held to discuss the Youth Ministry Coordinator job opening and Confirmation.

**Unfinished Business:** The Marshalltown Public School District has changed the 2011-2012 school calendar to make January 2nd a professional development staff day, not a day that school is in session. They added another day to the end of the school year to account for that. MACS has already approved and submitted our 2011-2012 school calendar with January 2nd as a classroom day and the last day of school as May 30th. No change will be made and the MACS school calendar will differ from the public school calendar by those two days.
New Business:

1. Catechetical Plan – this annual plan was briefly discussed and special note was made of the addition to the plan to build better relationships between the schools and the churches.

2. Technology Plan – this annual plan is submitted in order to obtain eRate funds and has been completed. Jim Wessling noted that for 2011-2012 all computers will be upgraded with Microsoft Office 2010, that five new computers were purchased in the spring for the St. Henry Attendance Center and that four new portable mimeo machines were purchased for classroom use (2 for SH and 2 for SM).

3. Election of Officers – roles and responsibilities of each position were discussed.
   a. President – Wendy Soltero nominated Paul Seberger, nominations were closed. Approved by unanimous consent.
   b. Vice President – Shannon Naughton nominated Jenny Fisher. Jenny Fisher nominated Jamie Cook, who respectfully declined. Nominations were closed. Approved by unanimous consent.
   c. Secretary – Fr. Don Czapla nominated Wendy Soltero, who respectfully declined. Wendy Soltero nominated Jamie Cook. Nominations were closed. Approved by unanimous consent.

4. Handbooks – the Childcare, Parent, and Faculty Handbooks were reviewed and typos were noted for correction. The contract in the Childcare Handbook was revised. The “Scrip” section of the Parent Handbook was revised to generalize the statement about times that Scrip is filled throughout the week by volunteers. A motion to approve the handbooks as amended was made by Shannon Naughton. Seconded by Jamie Cook. Approved by unanimous consent.

5. A request was made to add pouches to the school supply list in order to better deliver Scrip to home via book bags.

The meeting was adjourned at 7:58 pm.

The next Board of Education meeting will be July 21, 2011 at 7:00 pm at the St. Henry Parish Center.