St. Francis School Board Meeting
Thursday, January 17, 2019 at 7PM at St. Francis School

Meeting called to order at 7:05PM

Absent: Jenny Dugan, Addie Bane, Mary Swift (Fr. Alan taking minutes in her place)
Present: Dr. Matt Herrick, Maggie Stalzer, Fr. Don Czapla, Esmeralda Monroy, Pompeio Bermudez, Fr. Alan Dietzenbach

Unanimous approval of Minutes & Report of Operations

Leader’s Gram Review:
- **Registration and reaching out to families:** Healthy Family Fair – there is a bingo card that all the people have to fill out and it people will have to stop at the St. Francis booth in order to be entered into the drawing, it’s a good opportunity for outreach. It will take place at the mall on February 23 from 10am-1pm. The booths will have activities for kids. Also would be good to have Spanish speaking volunteers to help answer questions. Will reach out to Holly.
- **Follow-up from fall testing (reading):** certain grade levels are struggling more than others. Changes have been put in place based on the extent of needs to meet them.

Thank yous:
- Kurt Neihouse: gave advice and suggestions for picking out a new kiln.

Principal’s Report (attached)

Director of Enrollment:
- Teacher spotlight: waiting on the teachers to get her information.

Home and School:
- Sledding afternoon on February 3rd at 12:30-2:30pm. Hot chocolate and cookies provided. Games if weather isn’t cooperating.

Promotion Committee:
- Recently had the Pizza Ranch tip night

Finance Committee:
- **Budget:** drafting beginning for next year.
- **Enrollment:** Large 6th grade class this year, so next year there will be a loss of around 17 students.
- **Textbooks:** There is also large textbook purchase this year.
- **ELL position:** Addition of an English Language Learner (ELL) on staff for next school year. In order to get this person, they would need to be full time. This would be about at $30,000 increase in budget. This will be brought to the Pastoral Council and could work
and would need to table a maintenance person for the three campuses. There are currently 49 ELL students.

- **Benefit packages**: between parishes and school are greatly different especially in regards to retirement packages. Will need to consult professionals for a greater equalizing.
- **Tuition**: needs to be set by February 15.

Input from local boards:
- Discussion of Mass time proposal after Masses this weekend
- Facilities Taskforce has begun to meet regarding all campus need and usage

Catholic Schools Week talks:
- proceed on scheduled weekend (February 2-3) after all Masses at St. Mary and St. Henry.
- There was discussion at last meeting but unsure if there was a consensus. Matt will see if Addie has moved forward, if not, Matt will write up a script about the merging of the two schools with the new name and the current unification of parishes. He will pass along to Maggie and Esmeralda.

Board make-up post July 1:
- Starting July 1, School Board will become advisory. Kim Hermsen (Superintendent of Catholic Schools), she would like to come in the fall and provide an in-service. There are a couple of options regarding moving forward with the bi-laws. Bi-laws will be reviewed by board members before the next meeting.

2019-2020 calendar:
- **Corrections**:
  - Duplicate dates in June
  - Last day of school: June 4
  - Teacher workday: June 5
  - Registration: June 11

Next Meeting: Thursday, February 21 at 7PM a

Meeting adjourned by Pompelio, 2nd by Maggie at 8:15PM