Meeting called to order at 7:01 by Sharon.

**Present:** Dr. Matt Herrick, Sharon Rebik, John Koorsen, Maggie Stalzer, Maggie Duffy, Yvette Meyer, Fr. Don Czapla, Fr. Greg Bahl, Saren Hauser, and 2 parents.

**Absent:** Rocio Villagomez

**Opening prayer:** Maggy Duffy

**Approval of Agenda:** Technology added to agenda. Motion to approve agenda by Fr. Don 2nd by Maggie S. Motion carried

**Comments from the Public:** None

**Consent Agenda:** Motion to approve the December minutes by Yvette M. 2nd by Maggie S. Motion carried. Caring fund explained by Dr. Herrick. Preschool, profit and loss explanation given. Motion to approve the Report of Operations by Fr. Don, 2nd by Maggie S. Motion carried.

**Informational:** Leaders Gram summary by Maggie D.

**Reports:**

- **Principal:** as attached.
  Projector in-service scheduled for teachers, January 29.
  Need for tech coordinator discussed. Topic tabled.
  National Catholic School week information attached.
  Technology report attached. Computers slow down significantly when more than a small groups of students log on to use them. Problem noticed in November. Dr. Herrick has consulted 2 other parents who work in IT. No solution found. No action at this time.

- **Director of enrollment and Public relations:** Attached

- **Home & School:** Attached

- **Finance Committee:** Attached

- **SIAC:** No report

**Input from local boards:** St. Mary Parish Council reviewed building projects. Participating in Burmese outreach.

**Unfinished Business:** None

**New Business:** Motion by Maggie S. “Per Archdiocesan Policy #4111.22, the St. Francis Catholic School Board requests the administration to conduct a review of staffing needs for the 2016-2017 school year. If necessary, as per policy, staff reduction recommendations must be made no later than the regular March board meeting”. Motion 2nd by Fr. Don. Motion carried.

**Finance and Budget committee** report attached.
Motion by Fr. Don “to pass the Finance and Budget committee recommendation to reduce Preschool teaching position to 0.5 from 0.8. Removing afternoon preschool. If more than 25-4 year olds register, will consider opening afternoon preschool.” Motion 2nd by John K. Discussion. Motion fails.

Motion by Yvette M. “to pass the Finance and Budget committee recommendation to reduce Preschool teaching position to 0.5 from 0.8, while strongly encouraging the hiring of a DE certified teacher to fill position. Will consider opening afternoon preschool if 25-4 year old children register.” Motion 2nd by John K. Discussion. Motion carried.

Motion to approve budget from Finance and Budget Committee made by Fr. Don, 2nd by Maggie S. Motion carried.

**Childcare billing:**

Independent plans and options are available with different rates at this time for parents who use service. This type of billing is time consuming and confusing. Dr. Herrick recommending a simplified block billing structure for childcare with no rate change at this time. Motion by John K., to approve the use of block billing form for childcare, 2nd by Fr. Don. Motion carried.

Motion to adjourn meeting by Yvette M., 2nd by Maggie S. Meeting adjourned at 9:33pm.

Next board meeting will be February 18, 2016 at 7:00 pm.

Respectfully submitted by,

Yvette Meyer