Approved
MACS Board of Education
January 20, 2011 Minutes
St. Mary’s

Present: Julie Swartz, Jamie Cook, Shannon Naughton, Paul Seberger, Jim Wessling, Fr. Don, Fr. Jim, Jenny Fisher
Excused Not Present: Wendy Soltero
Guests: Amy Green
Executive Officer: Jim Wessling
Opening Prayer: Julie Swartz
Approval of Minutes: Consensus as amended

Meeting called to order at 7:00 p.m. by Julie Swartz


Comments from Public: Amy Green, parent of MACS preschool student spoke to the board regarding a concern about her childcare contract. She explained her situation in being billed for MACS childcare while her child is in MACS preschool.

Reports:
Principal's report

1. Catholic Schools Week will be celebrated January 30 - February 5, 2011.
2. Lynne Watson donated $4,000. To the Helen Watson Technology Fund. Her donation is greatly appreciated.
3. Jeff Henderson, Superintendent of Schools, needs to have our 2011-2012 tuition levels by February 25, 2011.
4. MACS Kindergarten Informational Event will be held Sunday, February 13, 2011 starting promptly at 2:00 p.m. We are working to have childcare available. There will be a Spanish interpreter, refreshments, and door prizes.
5. Registration for the MACS Childcare and Preschool Programs will be held at St. Henry's Attendance Center on Tuesday, February 22nd from 6:30 a.m. - 5:30 p.m. for the 2011-2012 school year. Registration will be located on the lower level of the school. Childcare registration fee of $15. (non-refundable) per child is due on February 22nd. Preschool registration fee of $30. (non-refundable) per child is due on February 22.
6. MACS will hold PRE-REGISTRATION (for students that will be in Kindergarten - 6th grade during the 2011 - 2012 school year) on Tuesday, February 22nd. Pre-Registration will be held at the St. Henry’s Attendance Center 6:30 a.m. - 4:00 p.m., and at the St. Mary's Attendance Center
Office 8:00 a.m. - 4:00 p.m. Registration fee of $75. (non-refundable) per child for Kindergarten - 6th grade is due on February 22nd. After that date, the registration fee will be $100. per child.

7. There will be an Open Forum in conjunction with the January Home and School meeting at St. Mary Parish Hall on Monday, January 24, 2011 starting at 7:00 p.m.

Home and School: No report

Finance Committee: No report

Promotion Committee: Jenny Fisher has two persons she will contact to potentially join the committee. Fr. Don spoke about getting together with Fr. Jim to work on STO examples which could be used to encourage more families who meet financial guidelines to apply for STO assistance. More easy to follow data could be well promoted and provide practical information which is useful for parents when considering MACS.

SIAC: No report

Leader Gram: Jenny Fisher reviewed articles regarding Epiphany and FAD.

Input from Local Boards - St. Henry’s: Paul Seberger stated there were questions from the St. Henry’s board regarding baptism letters which the Promotion committee were working on last year. Needed clarification on how that works and status. The Promotion committee handles that project and reviews periodically when to send our more letters. Names come from St. Mary’s and St. Henry’s baptism registration list. St. Mary’s: Jamie Cook announced Maggie Stalzer will be leaving her position as Youth Minister.

Unfinished Business

Childcare billing: Discussion of childcare contract wording. Look at childcare data and implement contract with wording changes.

Shannon Naughton made a motion to amend childcare contract with change for fall billing cycle. Seconded by Fr. Jim. Consensus

Catholic Schools Week - January 30 - February 5, 2011. Jim Wessling shared there will be a flyer with activities will be sent out.

Budget - Jim Wessling
Reviewed proposed 2011 - 2012 budget
Kindergarten enrollment class should be targeted to 35 students for budgetary purpose.
Motion made by Shannon Naughton on behalf of the Finance Committee, would like to approve the proposed budget for the 2011-2012 school year. Seconded by Fr. Jim. Approved; Fr. Don opposed.

Fr. Don spoke regarding a STO change coming from the St. Henry's Finance Committee. The Finance committee members recommend waiving the $25 application charge. There are currently 47 families who had applied for STO this school year. By waiving the fee if would encourage more families to apply if they feel they may qualify.

The application period for applying for STO is January 31 - March 15, 2011.

New Business

MACS pre-registration information was shared. See notes under Principal's report.
Kindergarten Informational Event will be February 4th at St. Henry's Gym. Julie Swartz and Jim Wessling will speak. Brandi Eberle will be asked to provide information regarding the Scrip program. Jim will talk to the kindergarten teachers about better preparing past MACS students if they are going to be speaking to the group. This will help them feel more comfortable in front of the group. Encourage people you know who have young kids to attend this event.

Fr. Don shared the Bi-Parish Council met recently. There has been a joint parish decision to plan for a unified Catholic School at the campus of St. Henry.

Paul Seberger attended the Marshalltown Toastmasters meeting recently which shared information for conducting meetings according to Roberts Rule of Order. From the meeting Paul explained some information which may help run the meeting according to Roberts Rule:
- No need to approve reports
- No need to 2nd motions
- No motion needed to approve minutes

Paul Seberger made a motion to adjourn the meeting at 8:43 p.m.

Next meeting will be 7:00 p.m., February 17, 2011 at St. Henry's.
Respectfully submitted: Michele Dawley